



# Century Winterguard Handbook

Welcome to the Century High School Winterguard! The Winterguard operates under the umbrella of the Century High School Marching Band & Colorguard. The Century Band Booster Board is responsible for policy and finance decisions. All official communication will be come through the Band Secretary while duplicate communication may be presented on our website and social media platforms as well as the Band App and coach emails.

## COMMUNICATION

**Website:** [www.centuryband.org](http://www.centuryband.org)

### **Band App:**

Join the “Century Colorguard 2024” group, <https://band.us/band/91016838>

Join the “Century Band 2023-2024” group, <https://band.us/band/91496104>

### **Contact Info:**

Band Director: Jim Dunlop, [dunlopj@hsd.k12.or.us](mailto:dunlopj@hsd.k12.or.us), (503) 844-1800

Colorguard Director: Nicolas Garcia, [garcian@hsd.k12.or.us](mailto:garcian@hsd.k12.or.us), (503) 519-0241

Colorguard Captains: Emily Hughes, [emmh2024@gmail.com](mailto:emmh2024@gmail.com), (503) 894-1941

Maren Bybee, [mebebybee@gmail.com](mailto:mebebybee@gmail.com), (971) 427-9341

Booster Secretary: Patty Battin, [secretary@centuryband.org](mailto:secretary@centuryband.org)

Booster President: Jeff Snively, [president@centuryband.org](mailto:president@centuryband.org)

## CALENDAR

The Band & Colorguard’s calendar can be found on our website above under the “Calendar” tab. We make every effort to keep this calendar posted early and kept accurate. Any changes will be sent through the band secretary as well as posted on the Band App and through a email from the Colorguard Director.

### **Highlight Dates:**

- Winter Camp - December 27th, 28th, & 29th, 2pm to 9pm
- NWAPA Premier @ Tigard HS - February 3rd, all day
- Competition @ Kelso HS - March 16th, all day
- Competition @ Glencoe HS - March 23rd, all day
- Spring Camp - March 28th & 29th, 10am to 5pm
- NWAPA Championships @ Liberty HS - March 30th, all day

## PRACTICES

Most practices will be held at Indian Hills Elementary School, however some will be at Century High School. It is extremely important that colorguard members attend all practices.

- Two practices per week from 6pm to 9pm on Tuesday and Thursday.
- Some Saturdays and No-School-Mondays (holidays) from either from 10am to 5pm or 2pm to 9pm.

**Attendance:**

An email from a parent/guardian must be provided one week in advance if they will miss a practice; failure to do so will result in an unexcused absence. Work is not an acceptable excuse. Poor attendance, tardiness, and unexcused absences from practices will impact any performer in the show and may lead to dismissal from the team. Refunds will not be given under these circumstances. *Please show up on time! To be early is to be on time. To be on time is to be late. To be late is unacceptable.*

**FEES****Winter Costume Fee: \$125**

- Due December 29th, 2023

**Winter Fair Share: \$300**

The covered items include show design, instruction, a show shirt, travel expenses, flags and equipment, props, etc. This amount can be paid in full or distributed as indicated below.

- \$100 due January 26th, 2024
- \$100 due February 23rd, 2024
- \$100 due March 22nd, 2024

**Additional Fees:****Personal Items:**

Flag Bag: \$33 (one-time expense)

Warm-up Jacket & Pants: \$TBA (optional)

*Colorguard members can choose to purchase their warm-ups so that they can own and personalize them. In the event you choose not to purchase a set, we will check out a set to you to use for the season. Please keep these in good condition.*

Gloves: \$20 (one-time expense)

Show Makeup: \$25 approx.

***It is the philosophy of the Century High School Band & Colorguard that all students, regardless of financial means, are able to participate. To make this possible we have a work scholarship program, and students can work fees off as needed. Please contact Jim Dunlop if you are in need of accommodations (see work scholarships in the Band Handbook).***

## DRESS CODE

These guidelines are set to ensure comfort and efficient productivity. Wearing appropriate clothing is important in respect for ourselves and those around us.

### Hair:

- Hair must be up and away from face at all times.
- Bangs needs to be secured away from face.

### Clothing:

- You must be comfortable to move around in whatever you wear. Dress intelligently.
- No jeans, please.
- Layers are highly recommended for colder weather.
- Leggings or spandex must be worn under short shorts.

### Shoes:

- Shoes must be worn outside at all times.
- Athletic shoes are highly recommended to prevent injury, aches, and pain.

### Other:

- Jewelry during practice is discouraged because they may get caught on flag silks.
- All jewelry must be off for performances, except ear studs.

## COSTUME CONDUCT & CARE

Costumes are only to be visible when you are in warm-up and performance. At no time should you be hanging out in costume at competitions or other events. Your costume represents your particular performance character and is sized specifically to you. Please treat your costume with respect. You are required to change out of your costume directly after performance. If you need to remain in costume for awards or another reason, wear warm ups or other clothing over your costume.

You are responsible for the care and maintenance of your costume. A costume in good condition is essential to the Century Winterguard image. The following are guidelines for when in costume:

- You may not eat or drink (except water) in costume. Accidents happen that can stain or permanently damage your costume
- Never run in costume. It is out of character.
- Do not use profanity in costume.
- Costumes must be hung immediately after use and kept in an open-air area where they can dry.

### Performance Blacks:

In the event of not having costumes ready for performances, we will wear a solid black T-shirt and solid black yoga pants or leggings with long black socks and our performance shoes.

## PERFORMANCE HAIR & MAKEUP

You will receive a Costume & Appearance sheet at least two weeks before our first competition and this will consist of information on necessary products and images of what your hair and makeup will need to look like for performances. We will also have a dress rehearsal (date TBA) prior to our first competition in costume where you will be required to come ready in show hair and makeup so that we can assess that we understand how to accomplish and establish our performance look.

### General Hair Care & Makeup items:

- Hairspray (Instant Freeze is recommended)
- Hair ties that match your hair color
- Bobby pins/clips that match your hair color
- Black Eyeliner
- Black Mascara

Please refrain from cutting and dyeing your hair until discussed with the Colorguard staff as we want to prevent drastic changes during the season.

## PRINCIPALS AND POLICIES

*The colorguard program is founded on the ideals of excellence, responsibility, professionalism, and respect.*

### Interpersonal Relations

Principal: Great performers show respect for their team and activity in both word and action.

Policy: Members are, at all times, expected to behave professionally and to treat others with respect. Treat your fellow members, staff, and competitors, as you would want to be treated. Failure to behave in an appropriate manner toward members, staff, or fellow competitors will result in a suspension of performance privileges and may lead to dismissal from the team. This policy applies to social media as well.

### Academics:

Principal: Great performers strive for excellence both on and off the field. We place a priority on your studies and academic growth and development.

Policy: All school and district rules applying to grade eligibility and extracurricular participation apply (see HSD Activity Handbook).

### Wellness:

Principal: Great performers take care of themselves physically, to prevent injury and illness from hampering their growth and development, as well as that of the team. Proper nutrition, hydration, and sleep go a long way to preventing illness and injury.

Policy: In the event that illness should prevent a member from attending rehearsal or a performance, an email or phone call from a parent or guardian will be required to excuse the absence. In the event of an illness or injury requiring more than a single absence, a doctor's note will be required to excuse these absences.

Excessive absences due to illness or injury may result in a member having a diminished role in the show or dismissal from the team.

**All HSD rules and policies apply to the Century High School Winterguard.**